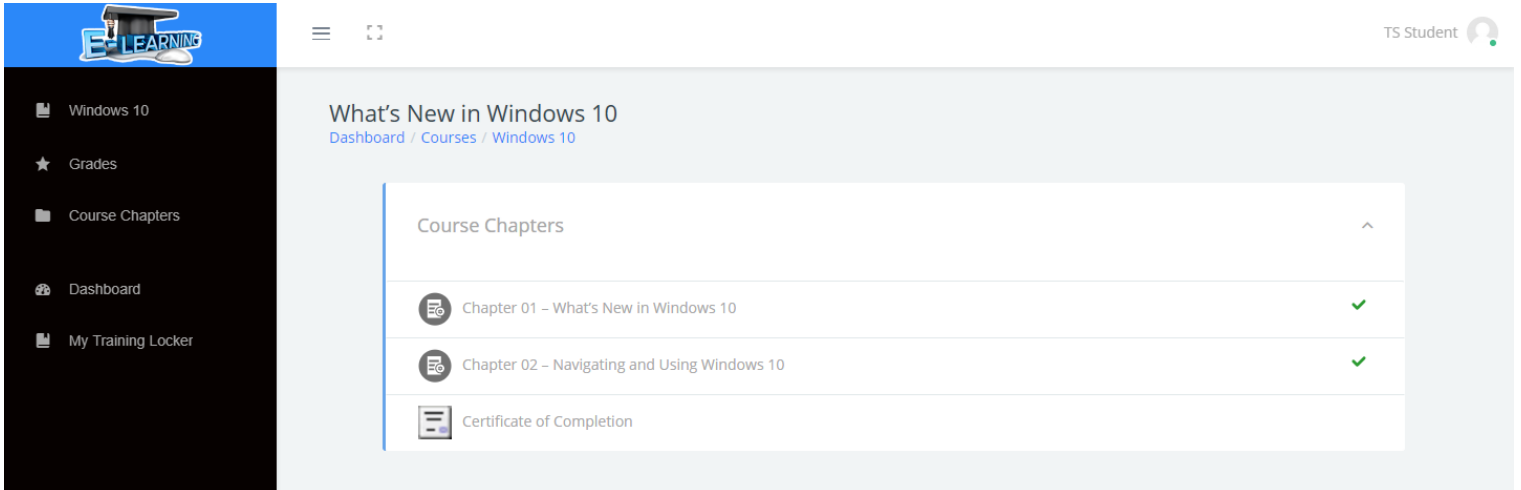


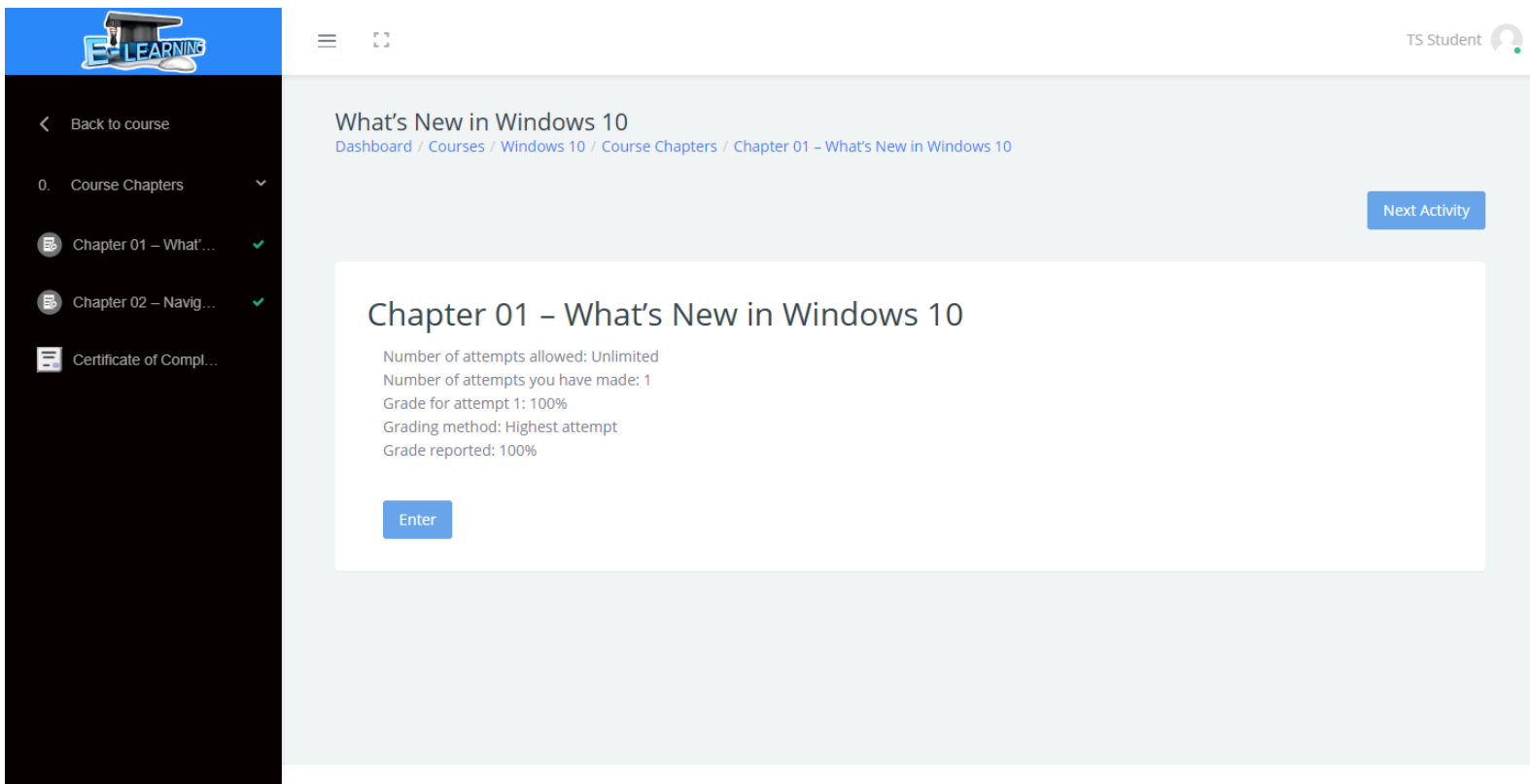
Grades and Certificates

Navigate to a course you have already completed and passed. On the right-hand side of the screen you can see green check marks, which indicate you have gone through the chapter. If you have not gone through the chapter, the check mark will be greyed out.



The screenshot displays the E-Learning platform interface. On the left, a dark sidebar lists navigation options: Windows 10, Grades, Course Chapters, Dashboard, and My Training Locker. The main content area is titled "What's New in Windows 10" and shows a list of course chapters. The first two chapters, "Chapter 01 - What's New in Windows 10" and "Chapter 02 - Navigating and Using Windows 10", both have green checkmarks next to them, indicating completion. The third item is "Certificate of Completion". The user's name "TS Student" is visible in the top right corner.

If you wanted to look at an individual grade, like chapter 1, you can do that by clicking on it. You will be taken to the overall page for that chapter. You can see the number of attempts with the percentage. If you had multiple attempts, you would see that listed here as well.



The screenshot shows the detailed view of a chapter grade. The left sidebar indicates the user is viewing "Chapter 01 - What's New in Windows 10". The main content area displays the chapter title and the following information: "Number of attempts allowed: Unlimited", "Number of attempts you have made: 1", "Grade for attempt 1: 100%", "Grading method: Highest attempt", and "Grade reported: 100%". A "Next Activity" button is visible in the top right corner, and an "Enter" button is at the bottom.

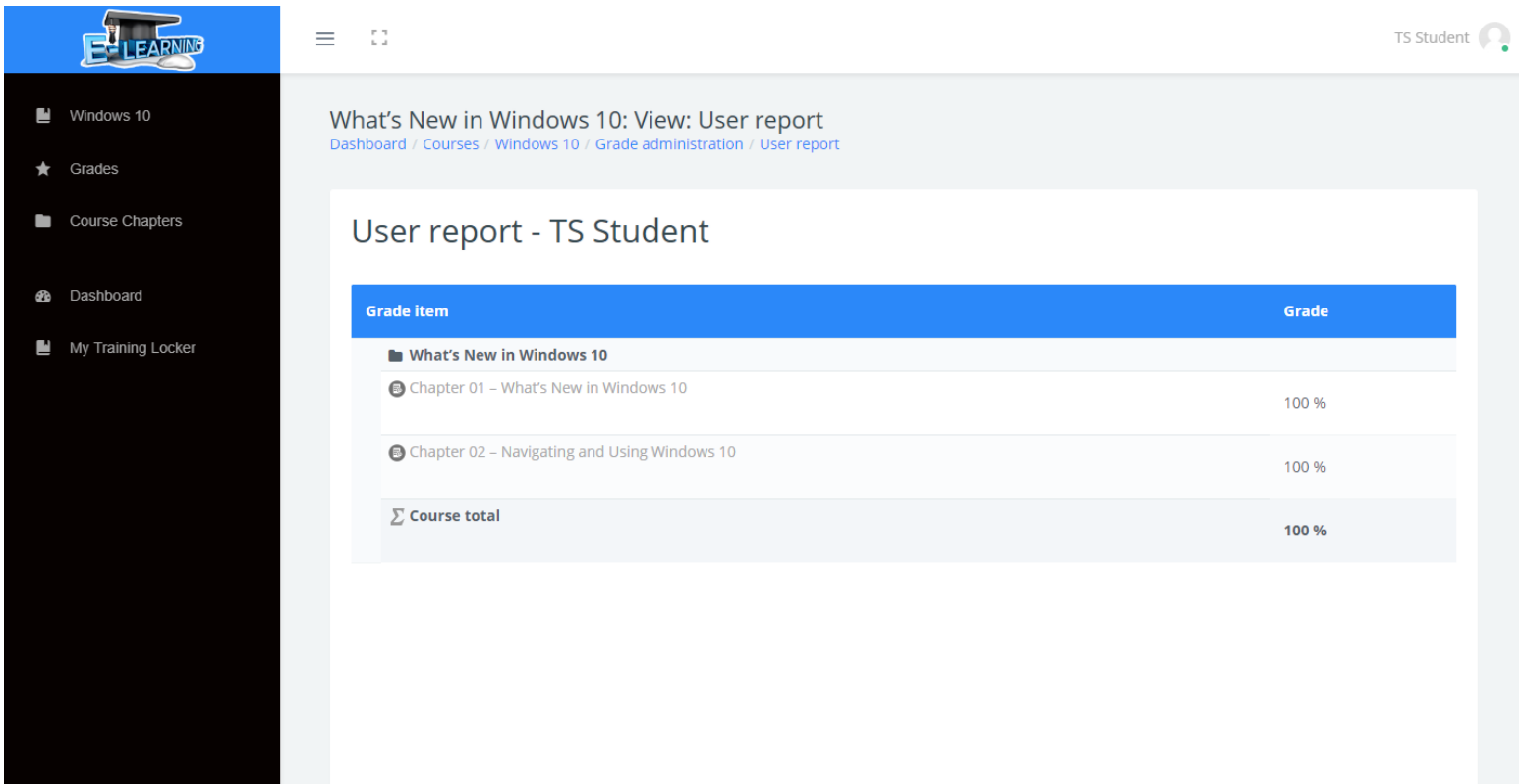
If you go back to the overall course page, you can see a “Grades” tab on the left-hand side of the screen. Clicking on that will allow you to see all the grades you have earned.



The screenshot shows a course page titled "What's New in Windows 10". On the left is a dark sidebar with navigation options: "Windows 10", "Grades" (highlighted with a blue arrow), "Course Chapters", "Dashboard", and "My Training Locker". The main content area shows the course title and a breadcrumb trail: "Dashboard / Courses / Windows 10". Below this is a "Course Chapters" section with a list of items:

Chapter	Status
Chapter 01 - What's New in Windows 10	100%
Chapter 02 - Navigating and Using Windows 10	100%
Certificate of Completion	

You can see that this user has 100% for each chapter so the course total reads as 100%. To pass a chapter, a user needs to receive an 80% or higher on the review quiz found in the chapter. Once they've done this the chapter will be marked as completed.



The screenshot shows the "User report" page for "What's New in Windows 10". The breadcrumb trail is "Dashboard / Courses / Windows 10 / Grade administration / User report". The page title is "User report - TS Student". Below the title is a table showing the user's performance:

Grade item	Grade
What's New in Windows 10	
Chapter 01 - What's New in Windows 10	100 %
Chapter 02 - Navigating and Using Windows 10	100 %
Course total	100 %

When a user completes all the chapters in a course they will earn their certificate of completion. Certificates of completion can be accessed from the course main page. Clicking on the certificate will bring you to the page below.

The screenshot shows a course page for 'What's New in Windows 10'. The breadcrumb trail is 'Dashboard / Courses / Windows 10 / Course Chapters / Certificate of Completion'. A 'Previous Activity' button is visible. The main content area is titled 'Summary of Previously Received Certificates' and shows a table with one entry:

Issued	Grade
Monday, 15 July 2019, 4:58 PM	Course Grade: 100.00 %

Below the table is a 'Get your certificate' button. A note says 'Click the button below to open your certificate in a new browser window.'

Click on "Get you certificate" and the certificate of completion will be generated in another window. Users can print the certificate and provide it to their training manager.

The screenshot shows a browser window displaying a 'Certificate of Completion' for 'TS Student'. The certificate text reads: 'This Certificate of Completion recognizes that TS Student has successfully completed the online training program titled What's New in Windows 10 On July 15, 2019'. The certificate features a decorative border, a watermark seal, and a signature line for the 'Supervisor'. A blue arrow points to the 'Get your certificate' button in the background interface.