Microsoft Teams for Administrators

Course Overview

This course teaches students about Microsoft Teams as it applies to administrators. Topics covered include overviews of Teams and Teams management, managing collaboration in Teams, and deploying and managing Teams.

Microsoft Teams for Administrators
Instructor Introduction
Microsoft Teams for Administrators
Topic A: Overview of Microsoft Teams
Introducing Microsoft Teams
Microsoft 365 Integration
Microsoft 365 Integration
Teams Architecture
SharePoint and OneDrive Usage
Demo - Examining Teams Sites in SPO and Permissions
Teams with Exchange
Demo - Creating O365 Groups and Teams
Topic B: Overview of Teams Management
Teams Licensing
Teams Management Tools
Demo - Overview of Management Tools
Topic C: Managing Collaboration in Teams
Managing Policies
Managing Email Integration
Managing Sharing Files
Demo - Configuring Policies and O365 Group Configuration
Additional Policies
Demo - Meeting and Messaging Policies
Topic D: Deploy and Manage Teams
Creating Teams
Demo - Creating Teams
Managing Teams
Demo - Managing Teams
Manage Channels
Managing External and Guest Access
Summary

Total Duration: 1h 15m